



SERVICE SALES ORDER FORM

ORDERING ATTORNEY: _____ REPRESENTING: _____

CASE NAME: _____ DATE OF PROCEEDINGS: _____

WITNESS(S): _____ LOCATION: _____

TRANSCRIPT ORDER

(check ALL that apply)

____ ORIG + 1
____ COPY

____ MINI
____ FULL SIZE

____ REGULAR TURNAROUND
____ EXPEDITE ____ DAYS

____ E-TRAN (email)
____ REALTIME (Extra Charge)
____ ROUGH DRAFT (Extra Charge)

EXHIBIT ORDER

(Check ALL that apply)

____ HARD COPY (bound w/ transcript)
____ HARD COPY (loose/rubber banded)
____ HARD COPY (bound separate/binder)
____ DIGITAL COPY- EMAIL
____ DIGITAL COPY – CD

SPECIALTY ITEMS

____ E-BUNDLE (trans + exh linked)
____ WEB REPOSITORY (password required)

VIDEO

____ ORIG OR COPY
(CIRCLE ONE) mpeg OR dvd

PURCHASE AGREEMENT

Transcript will not be delivered if this agreement is not signed!

Execution of this order hereby stipulates that:

Transcripts requested for delivery sooner than regular delivery will be proportionately more expensive.

I HAVE ORDERED an Original & 1 or Copy of the transcribed proceedings as identified by the details on the face of this document for delivery according to the schedule as indicated therein. Unless otherwise stipulated, this constitutes a standing order beginning with the commencement and running through the termination of the proceedings indicated.

I AGREE to pay (C.O.D) the cost of the transcription (including exhibits and litigation support chosen on the face of this document) at the rates in effect at the time of this order.

Authorized Signature: _____ Date: _____

Printed Name: _____

EMAIL BACK TO production@associatedreportinginc.com OR

FAX BACK TO 208.343.4002

Call 208.343.4004 with questions.